



# ENGLISH LANGUAGE PROGRAMS COURSE EVALUATION AND REVIEW OF COURSES POLICY

## 1. PURPOSE AND SCOPE

- 1.1. The Course Evaluation and Review of Courses Policy will provide guidance to staff in regard to the continuous improvement of courses delivered to students in accordance with ELICOS National Standard C1.1 q) and ELICOS National Standard P3.4 of the National Standards for ELICOS Providers and Courses (ELICOS National Standards) 2018.
- 1.2. The College undertakes to ensure that its policies are fair and transparent and consistent with Commonwealth legislation and ELICOS accreditation requirements.

## 2. DEFINITIONS

- 2.1. For the purposes of this policy, the following definitions apply:
  - 2.1.1. EAP 5 - is the Advanced level module of The College's Academic English for Tertiary Studies catering for students with an IELTS 6.0 entry score. Successful EAP 5 students articulate into University courses.
  - 2.1.2. Education Coordinator – Coordinator of an English Language Programs course.
  - 2.1.3. ELICOS - English Language Intensive Courses for Overseas Students.
  - 2.1.4. Overseas Student - student studying at The College on a student visa
  - 2.1.5. Traffic Light evaluation survey - is an on-line evaluation survey which covers course content, teaching methodology and delivery as well as The College facilities and procedures.
  - 2.1.6. The College Senior Management Meeting- fortnightly meeting convened by the CEO of The College with The College Senior Management Team.
  - 2.1.7. The College - Western Sydney University Enterprises Pty Limited trading as Western Sydney University The College.
  - 2.1.8. The University - Western Sydney University.

## 3. POLICY STATEMENT

- 3.1. The College is committed to evaluating and reviewing its courses in order to continuously improve the programs it provides to ELICOS students. Feedback from students, teachers and Education Coordinators is used in course evaluation and review. The College also benchmarks its English courses against comparable English courses offered by other English language centres.



## 4. PROCEDURES

4.1. Students complete an on

