



THE RTO TRAINER/ASSESSOR MANAGEMENT POLICY

1 PURPOSE AND SCOPE

- 1.1 The purpose of this Policy is to ensure that all training and assessment is delivered by staff/contractors who meet or exceed the competency requirements determined by The Standards for RTOs (2015).
- 1.2 This PS-2 (41.3(26) and 41.3(27) of the AQF (Qualifications Standards) 2015 is provided by The College (RTO) and is designed to provide quality learning experiences for students.
- 1.3 The Policy applies to all staff or contractors delivering training and assessment in VET programs and authorising the issue of Nationally Recognised VET AQF awards.

2 DEFINITIONS

- 2.1 For the purposes of this Policy and associated Procedures the following definitions apply:
 - 2.1.1 AQF - the Australian Qualifications Framework.
 - 2.1.2 ASQA - Australian Skills Quality Authority, the national VET regulator for RTOs.
 - 2.1.3 RTO - Registered Training Organisation.
 - 2.1.4 Services - training, assessment, related educational and support services and/or any activities related to the marketing or recruitment of prospective students.
 - 2.1.5 The Board – Western Sydney University Enterprises
- 3.2 The RTO Training and Assessment is delivered only by persons who have training and assessment qualifications, vocational competencies, current industry skills pertinent to the training and assessment being provided and have current knowledge and skills in vocational training and learning that informs their training and assessment.



5.2.2 Ensuring that Trainers/Assessors engage in professional development and all professional development activities are documented and reviewed.



THE RTO TRAINER MANAGEMENT POLICY

STATUS AND DETAILS

Status	Current		
Version	1		
Effective Date	21 October 2020		
Review Date	21 October 2023		
Approval Policy	The College Senior Management Team		
Governing Authority	Western Sydney University Enterprises Board		
Endorsed by	The RTO Committee		
Unit Responsible	The College Registered Training Organisation		
Enquiries Contact	The College RTO E: rto@westernsydney.edu.au		
Available On	SharePoint		Website
Policy Code	POL_OPS_003		
Policy Category	Operations		
Related Documents, including Legislation/Policies/Procedures	<p>The RTO Third Party Agreements Policy</p> <p>The RTO Third Party Agreements Procedure</p> <p>The RTO Records Policy</p> <p>The RTO Records Procedures</p> <p>The RTO Continuous Improvement Policy</p> <p>Standards for Registered Training Organisations (RTOs) 2015</p>		

Summary of Changes from Previous Version